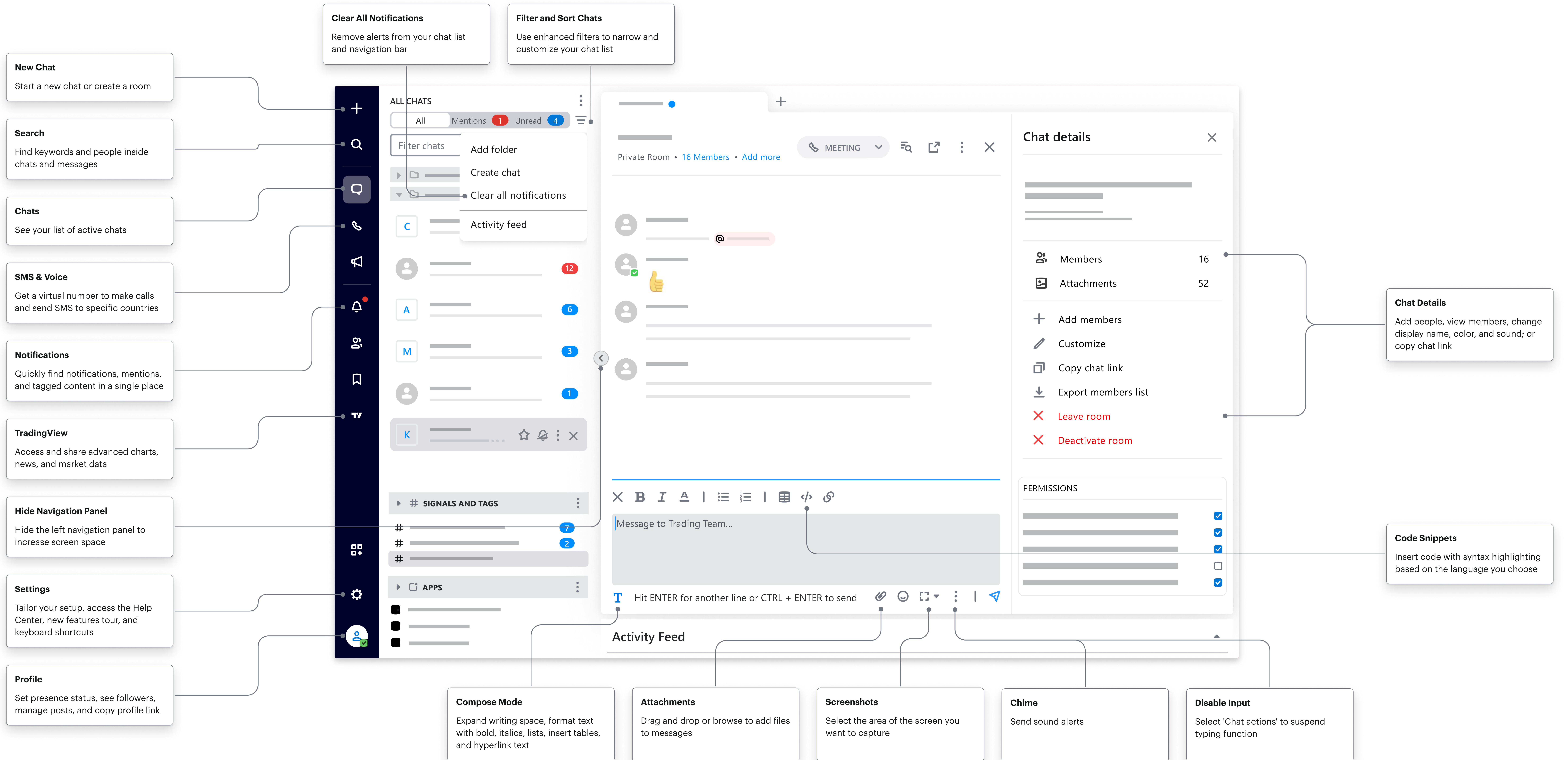
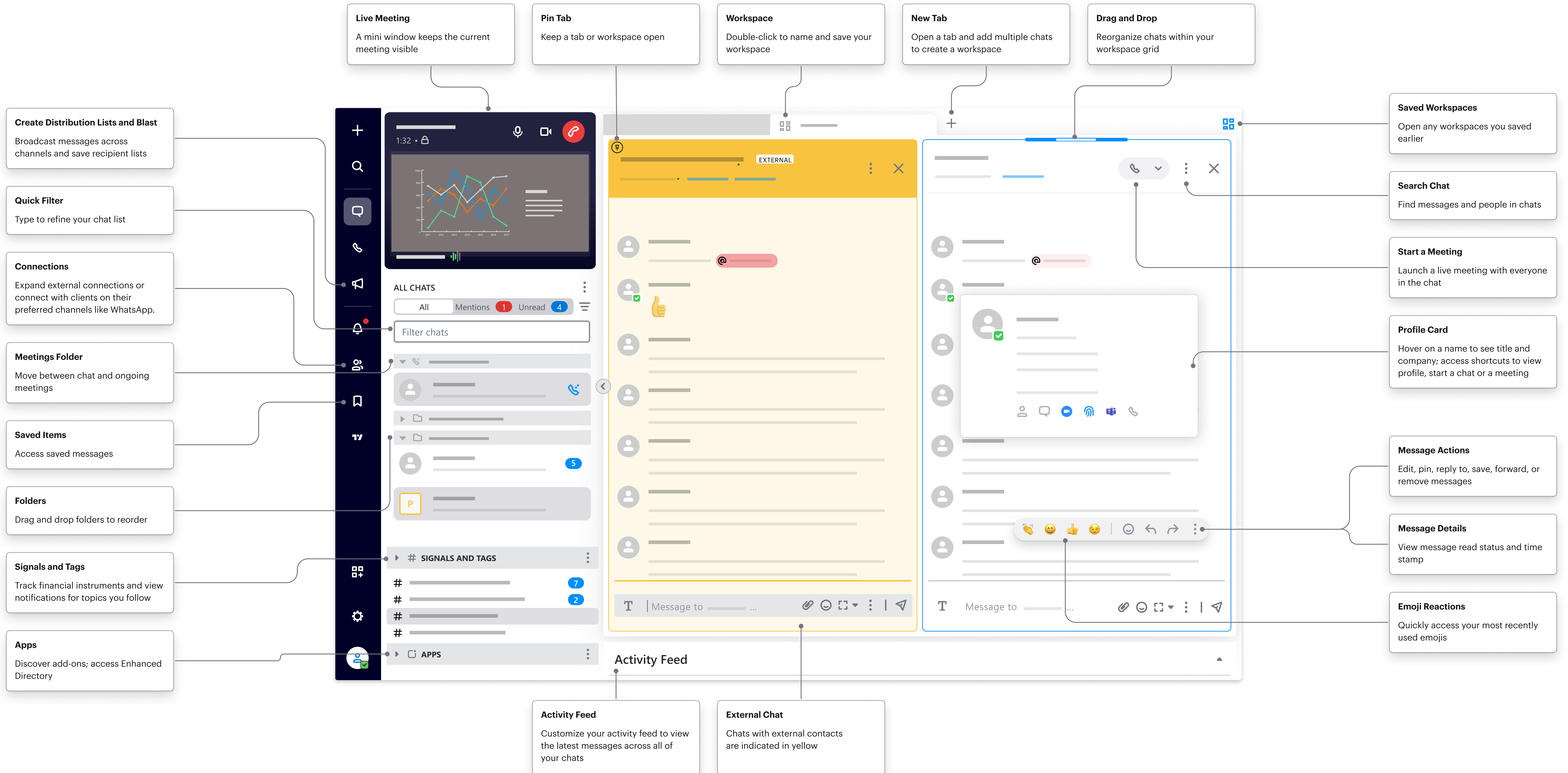


Essential Collaboration User Guide



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Pop Out or Full Screen
Open a meeting in full screen or a separate window

Screen Share Status
A red alert displays when sharing your screen

Grid View
Show participants in a grid or row

Meeting Members
View meeting participants

Meeting Controls
Turn microphone and camera on or off; share screen; send a message; view participants; and leave meeting

Meeting Data (Line Chart)

Year	Series 1 (Blue)	Series 2 (Orange)	Series 3 (Green)	Series 4 (Grey)
2011	600	500	100	750
2012	450	700	350	600
2013	950	600	250	750
2014	700	350	900	500
2015	200	550	800	700
2016	680	450	250	880
2017	480	700	100	900

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